

## **Park Crew**

### **Job Description**

Maintaining the cleanliness of the indoor park and lounge/office/bathroom area for a 5.5.hr shift on weekdays along with Saturday Mornings and Sunday Afternoons in exchange for room and board and of course the ability to ride/skate during all freetime at camp. Staff under the age of 18 may not leave camp except with parents or designated camp staff for a camp activity.

- Time Commitment: 6.5 weeks
- Age Requirement: 16+
- Weekend Duties: Saturday Mornings and Sunday Afternoons.
- Rate: Room and Board
- Additional Benefit: Full use of facilities during off time

### **Duties - Chronologically**

#### **Sunday Check in 11am-6pm**

Check in for campers is Sunday at 3pm. We must be ready before hand. All staff meets at brunch at 11am. At brunch there is a team meeting where check in duties are assigned. The Indoor Park Attendants will assist with lockers and keeping campers and children from climbing the ramps, or playing in the foam pit.

**Sunday Code of Conduct:** Staff are to remain at their stations at all time, and present themselves in a professional manner. No headphones, private radios, cell phones, lazy appearances or interaction with other staff members unless asked by management. Check in is important because it is many parents first impression of us and we don't want to appear to not care about their children. Taking care of our families is the most important thing to us, not gossip or the latest video edit.

- All staff who drives their own car to camp will be required to turn in vehicle keys and are required to be onsite at all times unless it is an "off day or weekend"

### **Sunday Night 6pm - 10pm**

Everybody meets in the cafeteria for dinner.

Be sure to spread staff out as evenly as possible, there should be a staff member at each table and no more than 3 staff members at a table. Please make an effort to switch tables and staff members at each meal.

Before dinner, there is camper orientation in which all rules are covered and the team (all staff) is introduced to the campers. When your name is called be sure to be animated and introduce yourself.

After dinner all staff and campers goes to the pool (unless it is storming, then alternate activities will be planned) Enjoy Sunday's at the pool, encourage kids to have a good time.

As the kids are winding down at the pool counselors will prepare them for the Sunday evening dodgeball game. Counselors will count the kids off into teams and run the games.

<b>8:00pm</b>	All Staff must participate in Sunday night dodgeball as this is a bonding experience for the campers.
<b>8:50pm</b>	Assist in getting all campers into the lounge. Do not get any equipment out until all campers have left.
<b>9:00pm</b>	All remaining staff must exit the Lounge and Office areas as these are locked at 9:00pm every night. Remaining Staff my ride/hangout at the indoor park until 10:00pm only.
<b>10:00p m</b>	The indoor park will be shut down and locked by a designated staff member. All staff must quietly return to dorms. Upon reaching dorms the campers will already be lights out. Please remain quiet and respectful. No in/out of the dorms. You may stay outside at the pavilion until 10:45pm at which point all staff must report to their sleeping areas.
<b>11:00p m</b>	<b>COMPLETE CAMP SILENCE.</b> Everybody in bunks. No hanging out in the bathrooms, no hanging out outside. This is for the health, wellbeing and safety of everybody and ensures all staff has the ability to get at least 8 hrs of sleep and be well rested all week.

## Weekday Schedule

8:00am	All staff reports to the Cafeteria at 8:00am. Please plan your morning accordingly.
<b>8:30am</b>	<b>1st Shift Starts.</b> Turns on lights and gives the park a quick sweep with the large dust mop.
9:00am	Fluff Foam Pit for morning use.
9:30am	Observe Campers in park. Make sure everyone is wearing safety equipment.
10:30am	Camper Break Time - Inspect outer walkway of park, tidy as needed.
11:00am	Observe Campers in park.
11:50am	Take out Lounge and office garbage
12:00pm	Lunch
12:50pm	Return to sports side
1:00pm	Sweep park
1:30pm	Fluff Foam Pit for afternoon use
2:00pm	Clean Bathrooms. Wipe down sinks, Toilets, sweep and empty garbage, refill soap, paper towels and toilet paper.
<b>3:00pm</b>	<b>2nd shift Starts.</b> Observe campers in park.
4:00pm	Camper break
4:30pm	Observe campers in park
5:30pm	Dinner
6:20pm	Return to sports side
6:30pm	Observe campers in park
7:45pm	Clean Bathrooms. Wipe down sinks, Toilets, sweep and empty garbage, refill soap, paper towels and toilet paper.
8:15pm	Take out all Garbage in building.
8:30pm	Off Duty
8:45pm	All staff riding must stop to allow campers to get organized and in the lounge. Riding may not commence again until all campers have gone to the dorms.
9:00pm	All remaining staff must exit the Lounge and Office areas as these are locked at 9:00pm every night. Remaining Staff may ride/hangout at the indoor park until 10:00pm only.
10:00pm	The indoor park will be shut down and locked by a designated staff member. All staff must quietly return to dorms. Upon reaching dorms the campers will already be lights out. Please remain quiet and respectful. No in/out of the dorms. You may stay outside at the pavilion until 10:45pm at which point all staff must report to their sleeping areas.
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### Friday - Modified Schedule

Fridays are important because they are the last big impression a camper will have. We must make it great!

Campers and instructors will be preparing for parent's night and counselors should be as well. Parents will arrive while campers and staff are at dinner. There will be designated staff staying on the sports side of camp to greet parents.

5:30	Second shift Park Crew remains at sports side to help tidy up bathrooms and park for parents arrival. Meals will be brought down from the cafeteria
6:00pm	Parents will begin arriving at or before 6:00pm, they are always early. Be ready for this. Work with Media crew to set up slideshow and stage area with speakers and mics.
7:30pm	Camper Awards Ceremony
8:15pm	Take out all garbage in building
8:30pm	Some campers will be leaving. One counselor for each dorm will return to the dorms to assist with campers and parents packing and leaving.
9:00pm	Staying Campers will be roll called in the lounge before heading over to the dorm side for camp fire stories.
9:00pm	All remaining staff must exit the Lounge and Office areas as these are locked at 9:00pm every night. Remaining Staff my ride/hangout at the indoor park until 10:00pm only.
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### Saturday Morning Schedule

\*Please note - There is no use of the skateparks, trails or tracks on the weekends.

8:00am	Head to Breakfast.
8:30am	Report to Camp side to begin Saturday Chores. Order Chores are to be completed in: <ol style="list-style-type: none"> <li>1. Sweep and mop park</li> <li>2. Clean bathrooms</li> <li>3. Sweep and mop lounge</li> <li>4. Sweep and mop office/hallway</li> <li>5. Take all garbage out</li> <li>6. Clean out all lockers and put left behind soft good items in lost and found bags.</li> <li>7. Put left behind hardgood items on lost and found table in main entrance hall.</li> </ol>

12:00pm	All remaining staff and campers meet in the cafeteria for lunch. The Counselor in charge will conduct a meeting that will organize the rest of the weekend.
5:30	Dinner (location depends on organized activities)
6:30	Evening Activity. (Varies based on campers/staff availability)
8:00pm	Movie Night
10:00pm	Lights out